

Proposed Work-Plan of the FRILIA Technical/Appraisal Committee

Covering Technical Functions and Investment Appraisal Mandate

Submitted to: FRILIA Technical/Appraisal Committee

Chairperson: Aisha Sheikh Mujaddadi

Director General (InvestJigawa)

Submitted by: Dr. Zakiyyu Muhammad, Esq.

Secretary/Legal Adviser (InvestJigawa)

Secretary, FRILIA Technical/Appraisal Committee

Date: June 3rd 2025.

Explanatory Note

The FRILIA Technical/Appraisal Committee operates with a dual mandate, combining the responsibilities of:

1. The Technical Committee, as defined in the approved FRILIA Framework and its associated Terms of Reference (ToR);
2. The Investment Appraisal Committee (IAC), whose core function is to review, evaluate, and monitor land-based agricultural investment proposals and ensure alignment with responsible investment principles (FRILIA).
3. Some of the functions assigned to the FRILIA Technical/Appraisal Committee have already been successfully achieved during the initial phase of the committee's work. These include the development of key documents such as the FRILIA Framework, stakeholder engagement toolkit, screening checklists, and the grievance redress mechanism, among others. These foundational tools have been finalized and are currently domiciled under the Ease of Doing Business (EoDB) section of the Jigawa State Investment Promotion Agency's website. As such, they were not reflected as new action items in the present workplan, which focuses on ongoing implementation, oversight, and appraisal functions. However, a detailed explanation on the progress made in the implementation of the FRILIA Technical Committee's mandate is provided under Progress on Implementation of FRILIA Technical Committee Mandate to ensure continuity and clarity in tracking outcomes.

Implications for the Work plan:

- All committee activities must be guided by both sets of responsibilities.

- The workplan integrates technical oversight (policy guidance, stakeholder coordination, fieldwork) and appraisal functions (project evaluation, compliance verification, and recommendation for approval/rejection).
- Committee members are therefore expected to understand and execute their roles in land governance, investment facilitation, safeguard oversight, and stakeholder engagement simultaneously.

Members are encouraged to continuously refer to the FRILIA document during implementation and ensure alignment with state development goals and international best practices.

Agenda, Items, and Corresponding Activities

<u>S/N</u>	<u>Agenda/Objective</u>	<u>Key Activities</u>	<u>Responsible Entity</u>	<u>Timeline</u>	<u>Expected Output</u>
1	Orientation on ToR and Mandate of the Committee	- Present ToR of both Technical and Appraisal (IAC) roles - Explain interrelation of both roles	DG InvestJigawa / Secretary	Week 1	Shared understanding of committee responsibilities
2	Mapping and Categorization of Existing Land-Based Investments	- Identify ongoing and proposed land-intensive investments - Classify by size, type, location	InvestJigawa / Land Ministry	Week 2–3	Comprehensive investor and land use database
3	Appraisal of Investment Proposals	- Review investor applications - Apply FRILIA/IAC criteria - Conduct site due diligence	IAC / Technical Committee	Continuous	Reports recommending approval or rejection
4	Community Engagement & Stakeholder Consultations	- Supervise consultation process with host communities - Document concerns and agreements	InvestJigawa / Min. of LG / CSOs/Traditional institutions	Month 1–4 (Ongoing)	Evidence of Free, Prior, and Informed Consent (FPIC)
5	Field Assessments and Site Verifications	- Joint field visits - Evaluate site suitability and social/environmental risks	Surveyor General /Committee	Month 2 onward	Field assessment reports

<u>S/N</u>	<u>Agenda/Objective</u>	<u>Key Activities</u>	<u>Responsible Entity</u>	<u>Timeline</u>	<u>Expected Output</u>
6	Preparation of Land Lease Processing Checklist	- Identify bottlenecks - Develop SOPs/checklists for lease request processing	Land Ministry / InvestJigawa	Week 4	Lease processing guide and action plan
7	Capacity Building on FRILIA Guidelines	- Organize workshops for committee, MDAs, and LG officers - Emphasize FRILIA compliance	InvestJigawa / National Partners	Monthly	Trained stakeholders and technical staff
8	Development of Workplan and Monitoring Framework	- Draft detailed implementation plan - Define indicators and milestones	Secretary & Committee	Immediate–Ongoing	Final workplan and tracking dashboard
9	Periodic Review and Evaluation	- Review implementation of ToR/IAC duties - Recommend improvements	Full Committee	Quarterly	Progress reports and recommendations
10	Preparation of Reports and Recommendations for Approval Authorities	- Compile due diligence and compliance findings - Submit investment clearance report	DG/Secretary InvestJigawa / Committee Chair	As required	Advisory briefs and official recommendations

Progress Tracking on Implementation of FRILIA Technical Committee Mandate

#	Function	Status	Remarks / Source
1	Develop a FRILIA Framework	✓ Achieved	Available on InvestJigawa website (Executive Order on FRILIA)
2	Prepare FRILIA implementation plan	✓ Achieved	Incorporated in the framework document
3	Develop toolkits/guidelines for investors	✓ Achieved	Toolkits (Stakeholder Engagement, GRM) available on Ease of Doing Business portal

#	Function	Status	Remarks / Source
4	Conduct risk/benefit assessments	✓ Achieved	Documented in 2024 Annual Report
5	Advise on sustainable land use/agri policy	✓ Achieved	Committee inputs recorded in minutes of meetings/retreats
6	Monitor compliance of land-based investments	✓ Achieved	Ongoing monitoring activities and inspection reports
7	Assist with land bank development	✓ Ongoing	Land mapping and identification in progress
8	Publish agri-business investment updates	✓ Achieved	Available via website and annual report
9	Establish community and stakeholder consultation framework	✓ Achieved	Addressed via the Stakeholder Toolkit
10	Provide monthly reports to Steering Committee	✓ Internal Only	Not public, but reporting mechanism exists
11	Meet monthly to review reports and issues	✓ Achieved	Monthly meetings documented in internal minutes
12	Perform other functions as required	✓ Ongoing	Includes investment promotion support and partnerships (e.g., NABG, Starlink, Console, etc.)



Dr. Zakiyyu Muhammad, Esq.
 Secretary/Legal Adviser (InvestJigawa)
Secretary, FRILIA Technical/Appraisal Committee

Dated this Day, the 1st Day of June, 2025